



NATIONAL INLAND WATERWAYS AUTHORITY (NIWA)

ALIYU OBAJE ROAD OFF HYDRO JUNCTION, ADANKOLO NEW LAYOUT, LOKOJA, KOGI STATE

PRE-QUALIFICATION/ EXPRESSION OF INTEREST (EOI)/INVITATION TO TENDER FOR PROJECTS CONTAINED IN THE YEAR 2023 BUDGET APPROPRIATION

1.0 INTRODUCTION

The National Inland Waterways Authority (NIWA), a Parastatal under the Federal Ministry of Transportation (FMOT) with Headquarters at Lokoja, Kogi State saddled with the responsibility of managing, regulating, and maintaining Inland Waterways. In line with the Public Procurement Act, 2007 hereby invites reputable and experienced Contractors/Consultants to submit Tenders for the under-listed projects contained in the Year 2023 Budget Appropriation.

2.0 SCOPE OF PROJECTS

A: PREQUALIFICATION

- LOT 28: Sweeping of Oyingbo Jetty Waterfront
- LOT 29: Construction of Jetty at Ihiala, Anambra State

B. EXPRESSION OF INTEREST

- LOT 30: Provision of LAN/Wireless LAN and Subscription of Internet Bandwidth Services in Abuja Office
- LOT 31: Hydrographic Survey of a Section of Bonny River and its Right-of-Way from Isaka through NPA Dockyard in Port Harcourt to Akubiakri to End of Abukuru Creek (15km)
- LOT 32: Hydrographic Survey from Iwopin in Ogun State to 3rd Mainland Bridge in Lagos State (93km)
- LOT 33: Hydrographic Survey of a Section of Orashi River and its Right-of-Way from Oguta Lake in Imo to Omoku in Rivers State (68km)
- LOT 34: Purchase & Installation of Budget Monitoring Hardware, Software and Accessories at NIWA Headquarters, Lokoja, Kogi State
- LOT 35: Consultancy for Procurement Quality Assessment and Evaluation of Procurement Process
- LOT 36: Design of Firefighting System at NIWA Headquarters, Lokoja, Kogi State
- LOT 37: Consultancy on the Development of Environmental Regulation and Statutory Compliance Action Plan for National Inland Waterways
- LOT 38: International Ship and Port Security (ISPS) Survey for National Inland Waterways Authority (NIWA) Terminal Facilities at Baro, Lokoja, Yenagoa, Yola and Oguta.

C: INVITATION TO TENDER

- LOT 39: Construction of Drainage System and Landscaping of Yola Area Office
- LOT 40: Construction of One (1) Storey Building at NIWA Headquarters, Lokoja, Kogi State.
- LOT 41: Construction of Drainage and Access Road at Eket Area Office
- LOT 42: Removal of Wrecks within the Inland Waterways at Lagos
- LOT 43: Removal of Wrecks within the Inland Waterways at Delta
- LOT 44: Clearing of Water Hyacinth, Aquatic Weeds and Floating Debris at Lagos
- LOT 45: Clearing of Water Hyacinth, Aquatic Weeds and Floating Debris at Bayelsa
- LOT 46: Construction of 5No. Revenue Patrol Boats
- LOT 47: Repair of 2No. Vessel at Lokoja Area Office (BV Lekki & BV Numan)
- LOT 48: Maintenance of Port/Terminal Facilities and Equipment at Baro & Lokoja Ports

2.1 SCOPE OF WORKS

Details of the Scope of Work for all the projects above shall be provided in the Tender (Bidding) documents.

3.0 ELIGIBILITY REQUIREMENTS

- Evidence of Certificate of Incorporation with CAC including form CAC2 and CAC7 or CAC 1.1. Business Name is also acceptable for Services;
- Evidence of Company's Income Tax Clearance Certificate (or Personal Income Tax Clearance Certificate of all the Partners in case of Business Name) for the last 3 years (2020, 2021 & 2022) valid till 31st December 2023, with a minimum annual turnover of N300m for Lot 28 & Lot 29.

- Company's Audited Accounts for the last three (3) years - 2020, 2021 & 2022, duly acknowledged by the Federal Inland Revenue Service (FIRS);
- Reference Letter from a reputable Commercial Bank in Nigeria indicating a willingness to provide a credit facility for the execution of the project when needed.
- Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of the Interim Registration Report (IRR) expiring on 31st December 2023 or valid Certificate issued by BPP.
- Evidence of Pension Clearance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above).
- Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December 2023.
- Supply of Equipment: Evidence of being an Original Equipment Manufacturer or its representative.
- Company profile with the CVs of key Staff to be deployed for the project, including copies of their Academic and Professional qualifications.
- Verifiable documentary evidence of at least three (3) similar jobs executed in the last 5 years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the Projects.
- Works: List of Plants/Equipment with Proof of Ownership/Lease.
- Sworn Affidavit disclosing whether or not any officer of the relevant committees of the National Inland Waterways Authority or the Bureau of Public Procurement is a former or present Director, Shareholder, or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.
- Services: Evidence of the Firm's current registration with relevant regulatory professional body(ies) whose expertise is required for the successful delivery of the project such as NAICOM/Insurance, CMD/Training, NITDA/ CPN/ Information Technology, ICAN / ANAN / Financial Reporting Services, COREN / QSRBN / ARCON / CORBON /SURCON / Construction / Consultancy, NSCDC / Security etc.;
- Invitation to Tender (for Goods & Works) is adopted when the item to be procured is less than N100 million for Goods and N300 million for Works, Bid Security is not required.
- For Joint Venture/Partnerships, a Memorandum of Understanding should be provided and duly signed by both parties (all the eligibility requirements are compulsory for each JV partner).
- All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letterhead Paper bearing amongst others, the Registration Number (RC) as issued by the CAC, contact Address, Telephone Number (preferably GSM No.), and e-mail address. The letterhead paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

4.0 COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the Procurement Department in Room D₁₁, NIWA Headquarters Lokoja, Kogi State upon presentation of evidence of payment of a non-refundable tender fee of **₦10,000.00 per Lot**, paid in favour of National Inland Waterways Authority's Remita account in any commercial bank (for prequalification and invitation to tender only).

5.0 SUBMISSION OF TENDER DOCUMENTS

A: PRE-QUALIFICATION/EXPRESSION OF INTEREST (EOI)
Interested firms should submit two (2) bound Pre-qualification/EOI documents duly signed, paginated, separated by dividers, and arranged in the order outlined hereunder:

All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to **The Managing Director, National Inland Waterways Authority, Headquarters, Adankolo New Layout, Lokoja, Kogi State** and clearly marked with the title of the project and Lot number.

Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and be dropped in the designated "Tender Box" in Room D₁₁ Block D of the Procurement Department at NIWA Headquarters, Lokoja, Kogi State not later than **12:00noon on Monday 26th April 2023.**

B: INVITATION TO TENDER

Prospective bidders are to submit a bid for each of the Lots desired, two (2) hard copies of each of the Technical and Financial bids with a soft copy of the Financial bid only in MS Excel format package separately in a sealed envelope and clearly marked "Technical Bid" or "Financial Bid" Thereafter, **put the two sealed envelopes together in a bigger sealed envelope addressed to The Managing Director, National Inland Waterways Authority, Headquarters, Adankolo New Layout, Lokoja, Kogi State** and clearly marked with the title of the project and Lot number.

Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and be dropped in the designated "Tender Box" in Procurement Department, Room D₁₁ at NIWA Headquarters, Lokoja, Kogi State not later than **12:00noon on Monday 10th July 2023.**

6.0 OPENING OF PRE-QUALIFICATION DOCS/ EOI/ TECHNICAL BIDS

A: PRE-QUALIFICATION/EXPRESSION OF INTEREST (EOI)
The Pre-Qualification/Expression of Interest (EOI) will be opened immediately after the closure of submission at **12:00 noon on Monday 26th June, 2023** at the conference Hall of NIWA Headquarters, Lokoja in the presence of observers, only shortlisted firms and prequalified companies will be invited for second stage to collect Request for Proposals (RFPs) and Tender Documents.

Please ensure that you sign the Pre-Qualification/Eoi Submission Register in the Procurement Department of the Authority, as NIWA will not be held liable for misplaced or wrongly submitted Pre-Qualification/Eoi documents.

For further inquiries, please contact the General Manager (Procurement) on the e-mails: procurement@niwa.gov.ng or niwaprourement@gmail.com

B: INVITATION TO TENDER

The Technical Bids will be opened immediately after the closure of submission at **12:00 noon on Monday 10th July, 2023** at the Conference Hall of NIWA Headquarters, Lokoja in the presence of observers, while the financial bids will be kept un-opened.

Please ensure that you sign the Bid Submission Register in the Procurement Department of the Authority, as NIWA will not be held liable for misplaced or wrongly submitted bids.

For further inquiries, please contact the General Manager (Procurement) on the e-mails: procurement@niwa.gov.ng or niwaprourement@gmail.com

7.0 GENERAL INFORMATION (ATTENTION)

- a. Bids must be in English Language and signed by an official authorised by the bidder.
- b. Bids submitted after the deadline for submission would be returned un-opened.
- c. Documents not properly bound will be disqualified on the day of opening.
- d. All bids/ Eois must be written with indelible ink, those written with a pencil will be rejected.
- e. All costs will be borne by the bidders.
- f. Invitation to Tender: Only pre-qualified bidders at technical evaluation will be contacted later for financial bids opening, while financial bids of unsuccessful bidders will be kept unopened.
- g. Bidders should not bid for more than two (2) Lots.
- h. Due diligence will be observed as all documented claims by the Contractors are subject to verification.
- i. NIWA is not bound to pre-qualify/shortlist any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.